



Documentation of Pharmacy Staff: Report of Change

The *Pharmacy Practice Regulations* s. 21(2)(g) clearly state that pharmacy managers are required to notify the NSCP in writing of any changes in the pharmacy registrants employed by the pharmacy.

Date of Report: _____ Pharmacy Trade Name: _____

Telephone No.: _____ Facsimile # : _____

Address: _____

Email: _____ Website: _____

Pharmacy Manager: _____

"Please report the change in pharmacy staff, including the nature of the change and the date of change"

Name of Staff	Position (Pharmacist, RPh Student, RPh Intern, Pharm Tech, Dispensary Assistant, etc.)	Nature of Change (i.e. joining / leaving)	Effective Date of Change

I hereby certify that the statements set out in this document are true and correct.

Dated at _____ this _____ day of _____, 20____.

Pharmacy Manager (Print)

Pharmacy Manager (Signature)